



**TOWN OF COLCHESTER  
BOARD OF FINANCE – REGULAR MEETING  
TOWN HALL  
127 NORWICH AVENUE  
Wednesday, July 7th, 2010 – 7:00 p.m.**

RECEIVED  
COLCHESTER, CT  
2010 JUL - 8 PM 3:00  
NANCY A. BRAY  
TOWN CLERK

**MINUTES**

**MEMBERS PRESENT:** Chairman Bruce Hayn, John Ringo, Robert Tarlov, Michael Caplet, Cathy Pompeii, and Robert Esteve

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** First Selectman Schuster, Selectman Coyle, Treasurer Gregg LePage, Candace Barnes (clerk), and other citizens.

**1. CALL TO ORDER**

Chairman Hayn called this Regular Meeting to order at 7:01p.m.

**2. APPROVAL OF PREVIOUS MEETING MINUTES**

**2.1 June 16th, 2010 Regular Meeting**

J. Ringo moved to accept the minutes of the June 16, 2010 Regular Meeting of the Board of Finance, seconded by R. Tarlov. R. Esteve abstained. All other members present voted in favor. MOTION CARRIED

**2.2 June 30th, 2010 Special Joint Meeting**

J. Ringo moved to accept the minutes of the June 30, 2010 Special Joint Meeting of the Board of Selectmen, Board of Finance, Police Retirement Board, and Police Commission, seconded by R. Tarlov. All other members present voted in favor. MOTION CARRIED

**3. CITIZENS COMMENTS.** None

**4. ADDITIONS TO THE AGENDA.** None

**5. DEPARTMENT REPORTS**

**5.1 Finance Department.** None

**5.2 Tax Collector.** None

## **6. FIRST SELECTMAN'S REPORT**

### **6.1 Selectman's Agenda: None**

#### **6.1.1 Transfer Requests**

J. Ringo moved to approve the budget transfer of \$4,000 from "Protective clothing and safety equipment (12202-42323)" to "Physicals and Testing (12202-45216)," for reason as noted on the attached transfer form and the budget transfer of \$1,041 from "Professional Memberships (11411-43258)" to "Professional Services (11411-44208)," for reason as noted on the attached transfer form, as authorized by the Board of Selectmen, seconded by C. Pompeii. All other members present voted in favor. MOTION CARRIED.

#### **6.1.2 First Selectman's Update**

First Selectman Schuster gave his report

## **7. CORRESPONDENCE None**

## **8. LIAISON REPORT**

C. Pompeii reported on the Fire Commission and the Library. R. Esteve reported on the Board of Education. R. Tarlov commented on stream flow correspondence as it pertained to the Sewer & Water Commission.

## **9. OLD BUSINESS**

### **9.1 Discussion and Possible Action on Strategic Planning 2011-2012**

The list project list provided by First Selectman Schuster was discussed.

## **10. NEW BUSINESS**

### **10.1 Discussion and Possible Action on Town Projects**

Previously completed

### **10.2 Discussion and Possible Action on Town Clerk's Revenue**

Previously completed

## **12. ADJOURNMENT**

J. Ringo moved to adjourn at 8:01.m., seconded by R. Esteve. All other members present voted in favor. MOTION CARRIED.

Respectfully submitted,

Candace Barnes  
Clerk

Attachments:

- Budget Transfer Requests (2 pages)

Town of Colchester  
General Fund  
Budget Transfer/Additional Appropriation

Department: Fire

Reason for Request: Overdrawn on 12202-45216 Physical & Testing. The medical exam program includes entry level exams with required alcohol/drug testing of new applicants. Also a majority of our certified senior personnel were due for these required exams.

Reason for Available Funds: The fire department requested an increase during FY 2011 for line item 12202-45216 but withdrew request for budgetary purposes. During the course of this FY it became apparent that the physicals and testing line item was not sufficient. The FD put a hold on expenditures on protective clothing line item 12202-42323

From:	Account Number	Account Name	Amount
	12202-42323	Protective clothing & safety equipment	4,000
To:	12202- <del>44286</del> 45216	Physicals & Testing	4,000

May 12, 2010	<i>Walt Cox</i>
Date Requested	Department Director or Supervisor - Signature
	Print Name <span style="float: right;">Walt Cox</span>
5/13/10	<i>[Signature]</i>
Date Reviewed	Chief Financial Officer
5/27/10	<i>[Signature]</i>
Date Approved	First Selectman
6/18/2010	<i>[Signature]</i>
Date Approved	Board of Selectmen Clerk
7/7/10	<i>[Signature]</i>
Date Approved	Board of Finance Clerk

Town of Colchester  
General Fund  
Budget Transfer/Additional Appropriation

Department: Planning & Code Administration

Reason for Request: Services for the sidewalk improvements as part of the Lebanon Ave. Revitalization

Reason for Available Funds: Staff did not apply for as many memberships as anticipated or covered costs themselves

From:	Account Number	Account Name	Amount
	11411-43258	Professional Memberships	1,041
To:	11411-44208		1,041

May 28, 2010  
Date Requested

AZ  
Department Director or Supervisor

4/1/10  
Date Reviewed

[Signature]  
Chief Financial Officer

6/2/10  
Date Approved

[Signature]  
First Selectman

6/18/10  
Date Approved

[Signature]  
Board of Selectmen Clerk

7/1/10  
Date Approved

[Signature]  
Board of Finance Clerk